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sofia

leitnerleitner
tax audit advisory

We are expanding our team at the Belgrade location by one

senior accountant (m/f) fulltime, senior position

AREA OF RESPONSIBILITY

- ▢ Providing full circle accounting services to clients
- ▢ Independent managing of clients , i.e. keeping all accounting records
- ▢ Create and analyze liability, asset, and capital accounts by compiling electronic data and required documentation
- ▢ Arranging of work assignments with respecting deadlines & Adequate organization of accounting tasks by clients
- ▢ Establish and maintain professional communication with the clients regarding the implementation of accounting transactions
- ▢ Preparation of financial statements & tax balance
- ▢ Assisting with annual audit preparations; Investigating and resolving audit findings, account discrepancies, and issues of non-compliance
- ▢ Assisting with tax audits
- ▢ Coordinating more complex accounting projects and initiatives with other members of the accounting and finance team or with other departments
- ▢ Supervising and supporting the work of other colleagues in the accounting sector

COMPETENCES / CONDITIONS

- ▢ University degree in Economics (Accounting or Finance)
- ▢ At least 5 years work experience in accounting and at least 2 years as Senior accountant
- ▢ Preferable experience in consulting
- ▢ Adequate knowledge of Serbian GAAP and related tax regulations (eg Law on Accounting, Law on VAT, Law on Profit Tax, International Accounting Standards (IAS), IFRS etc.)
- ▢ Excellent computer software skills; Preferable knowledge in Pantheon and SAP
- ▢ Excellent knowledge of English language (Knowledge of German is an advantage)
- ▢ Excellent planning, organization, interpersonal, time-management and customer service skills
- ▢ Excellent verbal, written, and in-person communication skills
- ▢ Ability to train and manage staff; Proven ability to work both independently and collaboratively with different levels of employees

WE OFFER

- ▢ Career development & education assistance to further your ambitions
- ▢ Dynamic, internationally oriented work environment & performance oriented salary



Maria Schlagnitweit,
Christoph Kneidinger

We look forward to receiving your application.



www.leitnerleitner.com

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